



Technical University of Mombasa Enterprises Limited (TUMEL)

JOB VACANCY

Technical University of Mombasa Enterprises Limited (TUMEL) is a Private Limited Liability Company wholly owned by Technical University of Mombasa (TUM). The Company was incorporated on 7th August 2013 as an income-generating unit for the University.

Technical University of Mombasa Enterprises Limited (TUMEL) seeks to hire highly competent, proactive, qualified and self-driven individuals to fill the following vacancy within its staff establishment.

S/N	Position	Vacancy No.	No. of Posts
1	Cleaner	TUMEL/HR&ADM/CLN/01/09/2026	45

Reporting to: Cleaning Supervisor

Job Purpose

We are looking for experienced Cleaners to join our team. The ideal candidate should have relevant professional cleaning experience and be efficient in mopping, sweeping, dusting, vacuuming, and other custodial duties. We are looking for hardworking individuals to implement a high standard of cleanliness for our client, the Technical University of Mombasa. You will work both on a team of cleaners and alone, so being able to collaborate with others, follow instructions from your supervisor, and stay on-task is key.

Job Description

Key Responsibilities

- Cleaning of surfaces and floors in assigned classrooms, corridors, and offices to maintain a hygienic environment.
- Perform specialized cleaning in designated areas such as Hostels, Laboratories, Halls and Workshops,
- Cleaning of other buildings within the Institution e.g., Halls and Hostels
- Mop floors and promptly address any water spills or hazards to maintain a safe environment for all occupants.
- Safely remove waste and litter to designated disposal points, exercising caution with liquids, broken glass, and other potentially hazardous materials.
- Maintain, clean, and properly store all cleaning equipment and materials to ensure longevity and safety.
- Clean and disinfect toilets, urinals, sinks, tiles, and wash basins regularly to uphold sanitation standards.

- Ensure the optimal stewardship, organization, and protection of all client assets and resources.
- Protect, organize, and responsibly manage all client assets and institutional resources during cleaning activities.
- Regularly remove cobwebs and clean windows in assigned areas to ensure clear visibility and cleanliness.
- Carry out vegetation maintenance activities such as mulching, watering, mowing, and pruning within designated environmental areas.
- Promptly report any damage, hazard, or maintenance needs to the appropriate authorities.
- Ensure all cleaning agents are correctly labelled and used in compliance with the manufacturer's instructions; store chemicals safely when not in use.
- Wash and dry mops, cloths and other cleaning tools properly to maintain hygiene and readiness for use.
- Perform cyclical deep cleaning tasks as scheduled, covering a comprehensive range of activities.
- Prepare and clean venues before, during and after special occasions or events as required.
- Adapt to flexible work schedules to meet the demands of varying cleaning needs.
- Be prepared to include additional classrooms or areas under cleaning duties as the enterprise expands.
- Support and actively participate in the organization's policy by promoting recycling and responsible waste disposal.
- Comply strictly with all Health and Safety policies and practices set by the institution.
- Perform any other duties and responsibilities as may be assigned from time to time by your immediate supervisor or other persons in authority.

Professional Requirements and Qualifications

For appointment to this position, a candidate **must**:

- Possess a Kenya Certificate of Secondary Education (KCSE) and one (1) year of work experience in cleaning;

OR

- Possess a Kenya Certificate of Primary Education (KCPE) and two (2) years' experience in cleaning.

Additional Advantage:

- Experience in cleaning and Housekeeping will be an added advantage

Key Personal Attributes

- Team player
- Possess good communication skills
- High integrity
- Attention to detail
- Ability to follow instructions
- Time-management skills
- Physical stamina
- Able to pass a background check/drug screening
- Good interpersonal skills.



TUMEL Grade	Consolidated Salary Range	Contract Duration
10	16,200/= - 20,750/=	1 year

NOTE:

Only shortlisted and successful candidates shall be contacted. Lack of inclusion of all details as sought or any form of canvassing either directly or indirectly shall lead to automatic disqualification.

How to Apply

Application letters, accompanied by copies of a National Identity Card, a CV, relevant certificates, and testimonials, may be submitted through <https://jobs.tumel.co.ke/> not later than 15th September, 2026 by 5:00 pm.

TUMEL is an equal opportunity employer and committed to diversity and gender equality. Women, marginalized and minority groups are encouraged to apply.

The Application should be addressed to:

The Managing Director

Technical University of Mombasa Enterprises Limited (TUMEL)

P.O BOX 90420 – 80100

Mombasa.

